

Auckland Clinical Studies Limited (ACS) General Privacy Policy

Protecting your privacy is important to us. We hope the following statement will help you understand how the Auckland Clinical Studies Limited (ACS) website collects, uses, and safeguards the personal information you provide on our web site.

ACS is an early-phase clinical pharmacology unit conducting clinical trials in healthy volunteers and patients thereby contributing to the development of new medicines.

When you browse the ACS website, you do so anonymously. We don't collect personal information including your e-mail address.

Our website records standard information such as time, date and URL of request (the web page you arrived from) via our web servers. This information is recorded by all web servers and is used to improve the functionality, structure and performance of our website. We analyse non-identifiable web traffic data to improve our services and the use which visitors make of this website.

When you use the website our server logs the following information, which is provided by your browser:

- your server's IP address (a number which is unique to the machine through which you are connected to the Internet) or your personal IP address
- the type of browser and operating system you are using
- the domain name of the referring site (e.g. the previous Site that you visited).

This information does not personally identify you. We analyse this non-personal information for certain trends and statistics, such as which parts of the website users are visiting, which features or services are most popular and to measure the effectiveness of advertising. We do not disclose information about individuals except for the reasons set out above.

COLLECTION OF PERSONAL INFORMATION

Personal information is information that can identify you as an individual.

Through the registration form we collect personal information from you, including:

- name
- your age
- your ethnicity
- your weight and height
- contact information
- potentially information about your health

Use of the ACS website does not require you to submit personal information. Some activities, such as sending us an email, completing a form or survey, or providing other comments or messages may include the voluntary submission of your personal information.

USE OF YOUR PERSONAL INFORMATION

Where ACS collects personal information from you by means of this website including the registration of your interest in participating in a clinical trial this information will be used for the purposes of:

- placing the information received from you on our database
- determining whether you are a suitable candidate to participate in one of our studies
- contacting you about a study or
- other clinical trial related purposes

ACS does not disclose the name and address or any other personal information of any subscriber to any other organisation or body, nor does it share its database.

Information may also be collected from organisations wishing to engage ACS's services in respect of research and clinical trial activities.

In addition to providing our services to you and carrying out your requests, we may use or disclose personal information that we collect about you for our business and as permitted by law. Such purposes include, but are not limited to, the following:

- to provide you with information related to participating in a clinical trial;
 - to provide you with other information related to our services;
 - to improve our services;
 - to establish and maintain a database of potential candidates willing to participate in clinical trials;
 - meeting any legal and regulatory requirements we are subject to, or may be imposed upon ACS;
 - taking required action where we suspect that fraud or unlawful activity has been, is being or may be engaged in; and
 - to improve the operation, administration, development or enhancement of this website.
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DISCLOSURE OF YOUR PERSONAL INFORMATION

Where the Privacy Act permits it, ACS may disclose the personal information of current or potential participants in clinical trials, sponsors (or potential sponsors), and other parties to third parties. Third parties that we may disclose your personal information to include:

- sponsors of clinical trials in accordance with your consent, or for which you have generally or specifically registered (for current or potential clinical trial participants);
 - entities providing services to ACS including legal services
 - government regulatory bodies in New Zealand and overseas;
 - third parties you authorise to act on your behalf or that are otherwise connected with you (such as your legal representative or other authorised agent or attorney); and
 - law enforcement agencies.
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Some of these third parties may not be located in New Zealand and thus we may supply information to that party who may be overseas. These entities are not our service providers and we do not

control how they manage your information. By providing ACS with your personal information, you consent to the disclosure and transfer of your personal information outside New Zealand but only in the manner permitted under this Privacy Policy.

SECURITY OF INFORMATION

ACS places a great importance on the security of all information associated with our website. We have security measures in place to protect against the loss, misuse and alteration of personal information under our control.

No data transmission over the internet can be guaranteed to be 100 per cent secure. As a result, while we strive to protect user's personal information, ACS cannot ensure or warrant the security of any information transmitted to it or from its website, and users do so at their own risk.

Once ACS receives your transmission, it makes every effort to ensure its security on its systems.

YOUR ACCEPTANCE OF THESE TERMS

By using this site, you signify your acceptance of this Privacy Policy, including your undertaking to immediately notify the sender and delete any email message from ACS, and attachment(s), if the email or any part(s) of the email were received in error. If you do not agree to this policy, please do not use our site. We reserve the right, at our discretion, to change, add, or remove portions of this policy at any time. Please check this page periodically for changes. Your continued use of the ACS site following the posting of changes to these terms means you accept the changes.

CONTACT US

If you have any queries, concerns or complaints about this privacy policy or the way in which we handle your personal information, or if you would like to make any recommendations or comments to improve the quality of our Privacy Policy, please contact us via our email info@clinicalstudies.co.nz or telephone: +64 (09) 0800 STUDIES (0800 788 343).

Equally, if you would like access to the personal information we hold about you, or to have your name removed from our database, please contact us via our email at info@clinicalstudies.co.nz or telephone: +64 (09) 0800 STUDIES (0800 788 343).